CAROLINE VINCENT ~ AUTHOR SERVICE DESK Editing, Writing, & Typesetting

PROOFREADING & EDITING

Proofreading: Spell- and grammar-checking, concentrating on individual words

rather than the context.

Copy editing: The goal of a copy edit is to make sure the writing that appears on

the page is consistent in spelling, capitalisation, hyphenation etc;

it also ensures the internal consistency of your work (no discrepancies in plot, setting, character traits). This is like an

incredibly high-end proofread.

Line editing: A line edit addresses the creative content, writing style, and

language use at the sentence and paragraph level – it focuses on the way language is used to communicate the story to the reader.

Developmental edit: A full edit addresses all the elements of your writing, from creative

content, writing style, and language used to communicate your

story to the reader, to overall structure and style.

The usual procedure: developmental & line editing, copy editing, proofreading – proofreading is the final stage before your manuscript will be published.

Fees *minimum fee is £100*

Proofreading or copy editing £7 per 1,000 words Line or developmental editing £9 per 1,000 words

Prospective clients are welcome to request a 1,000 word sample by email.

WRITING: SERVICES, ADVICE & FEEDBACK

Manuscripts/Synopsis/Documents/Blurbs/Submissions:

General advice, concise feedback, or comprehensive analysis on format, content and wording. Fees: from £9 per 1,000 words, with a minimum of £ 150 per manuscript.

For any **writing services**, **rewriting**, and/or **academic papers**, please contact us with your query by email.

TYPESETTING

A typesetting for paperback, Amazon Kindle (MOBI) and/or Barnes & Noble Nook eReaders (ePub) from \pounds 150.

All services come with a 50% non-refundable booking fee. For more info, other options, or customised quotations, please contact us at caroline@carolinevincent.co.uk.